



REGISTRATION

To begin the enrollment process, new students must contact the director, complete a registration form and enrollment agreement, and submit them with the registration fee on or before the first lesson. *When a student is enrolled, he/she is committing to an entire semester of study.*

MISSION STATEMENT

The St. Paul's Fine Arts Academy is a nonprofit organization committed to personal, quality education in music, providing performance, learning, and artistically expressive opportunities for residents of the Oklahoma City area.

INSTRUCTION

Experienced faculty will guide students from the earliest stages of experience to advanced classes which will provide challenging and rewarding experiences.

TUITION PAYMENT

Tuition should be paid at the first lesson of each month for the entire month. Private lessons are \$85 per month for 30 minutes of instruction. A non-refundable \$25 registration fee is due with each enrollment at the beginning of each semester. Checks for tuition should be made to the instructor who teaches the lesson. Registration checks should be made to St Paul's Lutheran Church. Put Fine Arts Academy on the memo line.

LATE PAYMENT POLICY

A \$10 late fee will be assessed on accounts for which payments are received after the designated due dates. Late payments may also result in suspended lessons and forfeiture of a place in an instructor's studio. Tuition will be prorated only for new students entering the SPFAA program after the semester has begun.

MAKE-UP POLICY

We consider your private lesson time as a standing appointment. If the teacher has to miss a lesson, it will be made up. If the student misses a lesson, TWENTY-FOUR HOUR NOTICE IS REQUIRED. However, if a student wakes up ill on a lesson morning, please call the instructor before 9 a.m. Messages cannot always be relayed through the church office. *Under these circumstances, (with proper prior notice) the teacher will make up 1 lesson per student per semester.*

REGISTRATION AND ENROLLMENT

One application per student, please.

Student's Name: _____

Birthday: _____

Circle one: Youth/Adult Grade: _____

School District _____

Sex: Male / Female Student's School Name: _____

Address: _____ City: _____

State: _____ Zip: _____

Guardian's Name: _____

Email Address: _____ Cell Phone: _____

Other: _____

Class in which the student would like to enroll:* _____

Teacher _____

Do you have previous experience in this? If so, how long? _____

Mail all academy correspondence to: Questions? Contact the academy:

St. Paul's Lutheran Church

(405) 721-0590

ATTN: Nancy Krause, Academy Director

music@stpaulsokc.com

10600 N. Council Rd.

www.stpaulsfaa.com

Oklahoma City, OK 73162

I have read and agree to abide by all of the stated policies on the reverse side.

Signature of Student: _____

Date: _____

Signature of Guardian: (if applicable) _____

A \$25 non-refundable fee must be paid for the student to be actively enrolled.

Make check payable to

St Paul's Lutheran Church with 'Fine Arts Academy' on the memo line.

Official use only: Date received. _____

Check No. _____ Amt. _____